



## **Joint Des Moines Area Community College and Heartland AEA Board of Directors' Meeting**

Date: Tuesday, September 10, 2024

Time: 3:00 – 4:00 p.m.

Location: Heartland AEA  
6500 Corporate Drive, Johnston  
Conference Rooms 107A/B

### **AGENDA**

- |      |   |            |
|------|---|------------|
| I.   | Introductions and Roll Call   | 5 min.     |
|      | <ul style="list-style-type: none"><li>• Margaret Borgen, President, Heartland AEA</li><li>• Joe Pugel, Chair, DMACC</li></ul> |            |
| II.  | Approval of Agenda  |            |
| III. | DMACC Updates   | 20-25 min. |
|      | <ul style="list-style-type: none"><li>• Rob Denson, President, DMACC</li></ul>  |            |
| IV.  | Heartland AEA Updates   | 20-25 min. |
|      | <ul style="list-style-type: none"><li>• Dr. Cindy Yelick, Chief Administrator, Heartland AEA</li></ul>                        |            |
| V.   | Adjourn   | 5 min.     |

Board of Directors  
Des Moines Area Community College

Regular Board Meeting

September 10, 2024 – Immediately following Joint Meeting with Heartland AEA

Heartland AEA  
6500 Corporate Drive, Johnston

Conference Rooms 107A/B

## Agenda

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|---|----------------------|
| 1. Call to order.   |                      |
| 2. Roll call.   |                      |
| 3. Consideration of tentative agenda.   |                      |
| 4. Public comments.   |                      |
| 5. <u><b>Presentations:</b></u> James Thompson; Music Program   |                      |
| Debbie Kepple-Mamros; Update on Strategic Goals/Outcomes  |                      |
| 6. Consent Items.   |                      |
| a. Consideration of minutes from August 12, 2024 Board Retreat and Regular Board Meeting.   | 1-4                  |
| b. Human Resources report.  | 5                    |
| c. Consideration of payables.   | PDF File             |
| 7. <u><b>Board Report 24-065.</b></u> A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Barilla America, Inc., Project #1.</b>  | 6                    |
| 8. <u><b>Board Report 24-066.</b></u> A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Kemin Industries, Inc., Project #4.</b> | 7                    |

9. Board Report 24-067. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **Kinzler Construction Services, Inc., Project #2.** 8
10. Board Report 24-068. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **Perfection Learning Corporation, Project #9.** 9
11. Board Report 24-069. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **Schafer Systems, Inc., Project #1.** 10
12. Board Report 24-070. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **Schuring & Uitermarkt, PC, Project #4.** 11
13. Board Report 24-071. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under **Chapter 260F**, Code of Iowa, for **United Services of Des Moines, Inc., Project #1.** 12
14. Board Report 24-072. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **Doll Distributing, LLC, Project #1.** 13
15. Board Report 24-073. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under **Chapter 260C**, Code of Iowa, for **KRM Development LLC, Project #6.** 14
16. Board Report 24-074 A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the insurance of New Jobs Training Certificates, directing the publication of a Notice of Intention to Issue not to exceed **\$75,000** aggregate principal amount of New Jobs Training Certificates (**AA&E Hauling LLC, #1**) of the Des Moines Area Community College. 15-16
17. Board Report 24-075. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the insurance of New Jobs Training Certificates, directing the publication of a Notice of Intention to Issue not to exceed **\$255,000** aggregate principal amount of New Jobs Training Certificates (**Continental Manufacturing Chemist, Inc. #1**) of the Des Moines Area Community College. 17-18
18. Board Report 24-076. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the insurance of New Jobs Training Certificates, directing the publication of a Notice of Intention to Issue not to 19-20

exceed **\$215,000** aggregate principal amount of New Jobs Training Certificates (**DCI Group, Inc. #1**) of the Des Moines Area Community College.

19. Board Report 24-077. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the insurance of New Jobs Training Certificates, directing the publication of a Notice of Intention to Issue not to exceed **\$120,000** aggregate principal amount of New Jobs Training Certificates (**Innovative Injection Technologies, Inc. #4**) of the Des Moines Area Community College. 21-22
20. Board Report 24-078. A resolution approving the form and content and execution and delivery of a New Jobs Training Agreement under **Chapter 260E**, Code of Iowa, instituting proceedings for taking of additional action for the insurance of New Jobs Training Certificates, directing the publication of a Notice of Intention to Issue not to exceed **\$615,000** aggregate principal amount of New Jobs Training Certificates (**Kline Electric, Inc. #1**) of the Des Moines Area Community College. 23-24
21. Presentation of financial report.
22. President's Report.
23. Campus Updates/Academic Pathway Updates.
24. Committee Reports.
25. Board Members' Reports.
26. Information Items:
  - October 14 – Meeting, Boone; 4:00 p.m.
  - October 23-26 – ACCT Congress; Seattle
  - October 25 – DMACC In-service Day
27. Closed Session – Code Section 21.5(1)(i).
28. Return to Open Session.
29. Action Item: Approval of College President's FY25 Salary.
30. Adjourn.



## Board of Directors Des Moines Area Community College

### BOARD RETREAT August 12, 2024

A special meeting of the Des Moines Area Community College Board of Directors was held in the Eldon Leonard Boardroom on DMACC's Ankeny campus on August 12, 2024. Board Chair Joe Pugel called the meeting to order at 12:00 p.m.

### ROLL CALL

Members present: Felix Gallagher, Jim Gossett, Kevin Halterman, *Angela Jackson\**, Cheryl Langston, Denny Presnall, Joe Pugel.

Members connected electronically: Madelyn Tursi.

Members absent: Fred Greiner.

Others present: Rob Denson, President/CEO; Carolyn Farlow, Board Secretary; Bill LaTour, Board Treasurer; staff.

### CONSIDERATION OF AGENDA

Board President Joe Pugel announced that the order of the agenda will change slightly. We will discuss one item from "Other Topics" at the beginning of the Retreat, followed by the rest of the agenda items in order. Gallagher moved; seconded by Halterman to approve the agenda. Motion passed unanimously. Aye- Gallagher, Gossett, Halterman, Langston, Presnall, Pugel, Tursi. Nay-none.

### OPEN DISCUSSION – IP ADDRESSES

Mark Clark, Executive Director of Information Solutions, provided information on IP addresses that DMACC owns but no longer needs. He stated that it may be a good source of revenue to sell or lease these IP addresses. He will explore the options and keep the Board informed on this matter.

### DISCUSSION OF FACILITIES MASTER PLAN AND NEXT STEPS

Bill LaTour, Vice President of Operations, stated that the Facilities Master Plan was approved by the Board at their July 2024 Board meeting. The first project recommended for completion is the Dental Building on our Ankeny campus. A recommendation for a Construction Management at Risk (CMAR) firm will take place at our October Board meeting with a construction timeline of September 2025-May 2027.

The second project recommended for completion is the Diesel Trades Building on our Ankeny campus. This project will come before the Board for approval prior to the start of the project.

Controller Ben Voaklander provided an overview of 10-year financial projections, including plans for financing the upcoming construction projects.

The Board members toured the buildings on Ankeny's lower campus. After the tour, the Board requested information regarding which buildings at all locations need attention within the next 10 years. A comprehensive briefing on all deferred maintenance needs should be provided to the Board in the near future. New partnership opportunities with Ankeny High School Career and Tech students and their new facility near DMACC were discussed.

*\*Angela Jackson arrives at 12:35 p.m.*

DISCUSSION OF OBJECTIVES FOR  
FY25 PRESIDENT'S EVALUATION  
MATRIX

This discussion will take place at our September Board meeting.

REPORTS TO BOARD AT  
MONTHLY BOARD MEETINGS

Board members provided information on what types of reports they would like on Board agendas including: 1) Facility needs/deferred maintenance issues as standing item on Board agenda; 2) Reports that include more measurables; 3) More follow-up to past reports; 4) Presentations that are tied to our strategic plan; 5) Tie presentations at the beginning of each meeting to items on the agenda that month.

OPEN DISCUSSION – TOPICS OF  
INTEREST TO BOARD MEMBERS

In addition to the IP Addresses discussion at the beginning of the Retreat, the following topics were discussed: 1) Comparison of online vs. face-to-face classes and whether or not we should offer incentives to students to increase face-to-face enrollment; 2) What type of marketing are we executing to target various populations and is it effective?

ADJOURN

Halterman moved; seconded by Gossett to adjourn the meeting. Motion passed unanimously and at 3:21 p.m., Board Chair Joe Pugel adjourned the meeting. Aye- Gallagher, Gossett, Jackson, Halterman, Langston, Presnall, Pugel, Tursi. Nay-none.

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JOE PUGEL, Board Chair

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CAROLYN FARLOW, Board Secretary

Board of Directors  
Des Moines Area Community College

REGULAR BOARD MEETING August 12, 2024	The regular meeting of the Des Moines Area Community College Board of Directors was held in the Eldon Leonard Boardroom on DMACC's Ankeny Campus on August 12, 2024. Board Chair Joe Pugel called the meeting to order at 4:00 p.m.
ROLL CALL	<p>Members present: Felix Gallagher, Jim Gossett, Kevin Halterman, Angela Jackson, Cheryl Langston, Denny Presnall, Joe Pugel.</p> <p>Members connected electronically: Fred Greiner, Madelyn Tursi.</p> <p>Others present: Rob Denson, President/CEO; Carolyn Farlow, Board Secretary; Bill LaTour, Board Treasurer; staff.</p>
CONSIDERATION OF TENTATIVE AGENDA	Gallagher moved; seconded by Langston to approve the agenda. Motion passed unanimously. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.
PUBLIC COMMENTS	None.
CONSENT ITEMS	<p>Gossett moved; seconded by Presnall to approve the consent items: a) Minutes from the July 8, 2024 Regular Board Meeting; b) Human Resources report and Addendum (Attachment #1); and c) Payables (Attachment #2).</p> <p>Motion passed unanimously. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.</p>
APPROVE TRAINING OR RETRAINING AGREEMENTS	Jackson moved; seconded by Gossett to approve Items #6-10 as one consent item. Motion passed on a roll call vote. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.
<i>DCI Group, Inc., Project #1</i>	<u>Board Report 24-060.</u> Attachment #3. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>DCI Group, Inc., Project #1.</b>
<i>ePathUSA, Inc., Project #1</i>	<u>Board Report 24-061.</u> Attachment #4. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>ePathUSA, Inc., Project #1.</b>
<i>Midstates Precast Products, Inc., Project #1.</i>	<u>Board Report 24-062.</u> Attachment #5. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Midstates Precast Products, Inc., Project #1.</b>
<i>Osmundson Mfg. Co., Project #4</i>	<u>Board Report 24-063.</u> Attachment #6. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Osmundson Mfg. Co., Project #4.</b>

<i>Source Allies, Inc., Project #5.</i>	<u>Board Report 24-064</u> . Attachment #7. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Source Allies, Inc., Project #5</b> .
FINANCIAL REPORT	There was no financial report this month.
CAMPUS/ACADEMIC PATHWAY UPDATES	The following provided updates on activities and events at their campus/pathway: Kristin Brookover, Tara Connolly, Kim Didier, Todd Jones, Joel Lundstrom, BJ McGinn, Bill Peters, Jen Wollesen and Abby Zegers
COMMITTEE REPORTS	Board President Joe Pugel reported that the President’s Review Committee sent out the draft FY25 Evaluation Matrix to all Board members for their review and input. All information will be finalized at our September Board meeting.
CLOSED SESSION	<p>Halterman moved; seconded by Presnall to hold a Closed Session as provided in Section 21.5(1)(c) of the Open Meetings Law to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.</p> <p>Motion passed on a roll call vote. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.</p> <p style="text-align: right;"><i>*Greiner and Halterman departed at 5:20 p.m.</i></p>
RETURN TO OPEN SESSION	The Board returned to Open Session at 5:25 p.m.
ADJOURN	Gallagher moved; seconded by Jackson to adjourn. Motion passed unanimously and at 5:27 p.m. Board Chair Pugel adjourned the meeting. Aye- Gallagher, Gossett, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.

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JOE PUGEL, Board Chair

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CAROLYN FARLOW, Board Secretary



# ***BOARD REPORT***

*To the Board of Directors of  
Des Moines Area Community College*

*Date: September 10, 2024*

*Pages: 1*

## **AGENDA ITEM**

Human Resources Report

## **BACKGROUND**

### **I. Replacement Position**

#### **1. Shelley, Michael**

Instructor, CAD Technology  
Ankeny Campus  
Annual Salary: \$64,203  
Effective: 08/19/2024

#### **2. Soloy, William**

Instructor, English  
Carroll Campus  
Annual Salary: \$67,476  
Effective: 08/14/2024

## **RECOMMENDATION**

It is recommended that the Board accepts the President's recommendation as to the above personnel actions.

Robert J. Denson, President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 24-065  
Date: September 10, 2024  
Page: 1*

## **AGENDA ITEM**

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER **CHAPTER 260F**, CODE OF IOWA, FOR, **BARILLA AMERICA, INC., PROJECT #1**

## **BACKGROUND**

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

<b>Company Name/Address:</b>	Barilla America, Inc. 3311 East Lincoln Way Ames, IA 50010
<b>Product/Service:</b>	Manufacturer of pasta
<b>Type of Project:</b>	Retraining project for existing work force
<b>Nature of Project:</b>	The project will provide for: HACCP, FSSC 22000, and Internal Auditor Training.
<b>Training Period:</b>	06/01/2024-05/31/2026
<b>Average Wage Rate:</b>	\$29.00
<b>Number of Jobs Affected:</b>	20
<b>First Year of Operation:</b>	1998 in Ames. 1877 in Italy.
<b>Available Training Funds:</b>	\$18,857
<b>Form of Training Funds:</b>	Forgivable Loan

## **RECOMMENDATION**

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 24-066  
Date: September 10, 2024  
Page: 1*

## **AGENDA ITEM**

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER **CHAPTER 260F**, CODE OF IOWA, FOR, **KEMIN INDUSTRIES, INC. PROJECT #4**

## **BACKGROUND**

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

<b>Company Name/Address:</b>	Kemin Industries, Inc. 1900 Scott Avenue Des Moines, IA 50317
<b>Product/Service:</b>	This company is a global biotechnology manufacturer
<b>Type of Project:</b>	Retraining project for existing work force
<b>Nature of Project:</b>	The project will provide for: Six Sigma, Employee Engagement, DiSC and Mental Health training
<b>Training Period:</b>	05/23/2024-05/22/2026
<b>Average Wage Rate:</b>	\$26.63
<b>Number of Jobs Affected:</b>	52
<b>First Year of Operation:</b>	1961
<b>Available Training Funds:</b>	\$17,710
<b>Form of Training Funds:</b>	Forgivable Loan

## **RECOMMENDATION**

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President



# BOARD REPORT

To the Board of Directors of  
Des Moines Area Community College

Number: 24-067  
Date: September 10, 2024  
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## **AGENDA ITEM**

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER **CHAPTER 260F**, CODE OF IOWA, FOR, **KINZLER CONSTRUCTION SERVICES, INC., PROJECT #2**

## **BACKGROUND**

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

<b>Company Name/Address:</b>	Kinzler Construction Services, Inc. 700 SE Oralabor Rd. Ankeny, IA 50021
<b>Product/Service:</b>	This company provides construction and insulation installation services.
<b>Type of Project:</b>	Retraining project for existing work force
<b>Nature of Project:</b>	The project will provide for: IT training, HR/Finance training, Driver training, Leadership Development, and Safety/OSHA training.
<b>Training Period:</b>	05/16/2024-05/15/2026
<b>Average Wage Rate:</b>	\$29.59
<b>Number of Jobs Affected:</b>	30
<b>First Year of Operation:</b>	1984
<b>Available Training Funds:</b>	\$36,627
<b>Form of Training Funds:</b>	Forgivable Loan

## **RECOMMENDATION**

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President





# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 24-068  
Date: September 10, 2024  
Page: 1*

## **AGENDA ITEM**

**A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER CHAPTER 260F, CODE OF IOWA, FOR, PERFECTION LEARNING CORPORATION, PROJECT #9**

## **BACKGROUND**

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

<b>Company Name/Address:</b>	Perfection Learning Corporation 2680 Berkshire Pkwy Clive, IA 50325
<b>Product/Service:</b>	This company provides designing warehousing and distribution of educational products for K-12 schools.
<b>Type of Project:</b>	Retraining project for existing work force
<b>Nature of Project:</b>	The project will provide for: Graphic Design, Leadership, LinkedIn learning, and Job Skill training
<b>Training Period:</b>	5/10/2024-5/9/2026
<b>Average Wage Rate:</b>	\$36.21
<b>Number of Jobs Affected:</b>	25
<b>First Year of Operation:</b>	1926
<b>Available Training Funds:</b>	\$24,755
<b>Form of Training Funds:</b>	Forgivable Loan

## **RECOMMENDATION**

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 24-069  
Date: September 10, 2024  
Page: 1*

## **AGENDA ITEM**

**A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER **CHAPTER 260F**, CODE OF IOWA, FOR, **SCHAFER SYSTEMS, INC., PROJECT #1****

## **BACKGROUND**

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

<b>Company Name/Address:</b>	Schafer Systems, Inc. 1000 Flag Road Adair, IA 50002
<b>Product/Service:</b>	Manufacturer of lottery products
<b>Type of Project:</b>	Retraining project for existing work force
<b>Nature of Project:</b>	The project will provide for: ISO 9001 Training
<b>Training Period:</b>	07/01/2024-06/30/2026
<b>Average Wage Rate:</b>	\$24.16
<b>Number of Jobs Affected:</b>	12
<b>First Year of Operation:</b>	1986
<b>Available Training Funds:</b>	\$26,162
<b>Form of Training Funds:</b>	Forgivable Loan

## **RECOMMENDATION**

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 24-070  
Date: September 10, 2024  
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## **AGENDA ITEM**

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER **CHAPTER 260F**, CODE OF IOWA, FOR, **SCHURING & UITERMARKT, PC., PROJECT #4**

## **BACKGROUND**

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

<b>Company Name/Address:</b>	Schuring & Uitermarkt, PC 916 W. 16th St. Pella, IA 50219
<b>Product/Service:</b>	This company provides CPA Services for individual clients and small businesses.
<b>Type of Project:</b>	Retraining project for existing work force
<b>Nature of Project:</b>	The project will provide for: leadership dev., software user conference, wealth management software and training
<b>Training Period:</b>	07/25/2024-07/24/2026
<b>Average Wage Rate:</b>	\$35.28
<b>Number of Jobs Affected:</b>	14
<b>First Year of Operation:</b>	1979
<b>Available Training Funds:</b>	\$25,000
<b>Form of Training Funds:</b>	Forgivable Loan

## **RECOMMENDATION**

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 24-071  
Date: September 10, 2024  
Page: 1*

## **AGENDA ITEM**

**A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER CHAPTER 260F, CODE OF IOWA, FOR, UNITED SERVICES OF DES MOINES, INC. PROJECT #1**

## **BACKGROUND**

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

<b>Company Name/Address:</b>	United Services of Des Moines, Inc. 3150 SE Gateway Dr. Grimes, IA 50111
<b>Product/Service:</b>	This company provides disaster restoration services.
<b>Type of Project:</b>	Retraining project for existing work force
<b>Nature of Project:</b>	The project will provide for: EOS Training
<b>Training Period:</b>	06/24/2024-06/23/2026
<b>Average Wage Rate:</b>	\$29.28
<b>Number of Jobs Affected:</b>	4
<b>First Year of Operation:</b>	1974
<b>Available Training Funds:</b>	\$36,702
<b>Form of Training Funds:</b>	Forgivable Loan

## **RECOMMENDATION**

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 24-072  
Date: 09/10/2024  
Page: 1*

## **AGENDA ITEM**

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT TRAINING CONTRACT UNDER **CHAPTER 260C, CODE OF IOWA, FOR DOLL DISTRIBUTING, LLC, PROJECT #1**

## **BACKGROUND**

Chapter 260C.18A, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Workforce Training and Economic Development Funds for projects are obtained from the State of Iowa through the Iowa Department of Education. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

<b>Company Name/Address:</b>	Doll Distributing, LLC 1901 DeWolf St. Des Moines, IA 50316
<b>Product/Service:</b>	This company provides beer & beverage distribution in Iowa & MN
<b>Type of Project:</b>	Retraining project for existing work force
<b>Nature of Project:</b>	The project will provide for: leadership development
<b>Training Period:</b>	08/07/24 – 08/07/25
<b>Average Wage Rate:</b>	\$28.08/hr
<b>Number of Jobs Affected:</b>	44
<b>First Year of Operation:</b>	1961
<b>Available Training Funds:</b>	\$28,167
<b>Form of Training Funds:</b>	Forgivable Loan

## **RECOMMENDATION**

The proposed Resolution, Contract and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Contract for this project.

Robert J. Denson, President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 24-073  
Date: September 10, 2024  
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## **AGENDA ITEM**

**A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT TRAINING CONTRACT UNDER CHAPTER 260C, CODE OF IOWA, FOR KRM DEVELOPMENT LLC, PROJECT #6**

## **BACKGROUND**

Chapter 260C.18A, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Workforce Training and Economic Development Funds for projects are obtained from the State of Iowa through the Iowa Department of Education. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

<b>Company Name/Address:</b>	KRM Development LLC 10640 Justin Drive Urbandale, IA 50322
<b>Product/Service:</b>	This company provides custom home construction
<b>Type of Project:</b>	Retraining project for existing work force
<b>Nature of Project:</b>	The project will provide for: Coaching and Developing Employees and Project Management
<b>Training Period:</b>	8/7/24-8/6/25
<b>Average Wage Rate:</b>	\$ 36.06
<b>Number of Jobs Affected:</b>	11
<b>First Year of Operation:</b>	2004
<b>Available Training Funds:</b>	\$15,536
<b>Form of Training Funds:</b>	Forgivable Loan

## **RECOMMENDATION**

The proposed Resolution, Contract and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Contract for this project.



# BOARD REPORT

To the Board of Directors of  
Des Moines Area Community College

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## AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$75,000** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES (**AA&E HAULING LLC. PROJECT #1**) OF THE DES MOINES AREA COMMUNITY COLLEGE.

## BACKGROUND

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

**Company Name/Address:** AA&E Hauling LLC  
601 23<sup>rd</sup> St. SW  
Bondurant, IA 50035

**Product/Service:** AAE Hauling provides contract hauling via its dedicated fleet of tractors/trailers for various industries in the Midwest.

**Previous Projects:** There have been no previous projects.

**Nature of Project:** This project will provide for: business specific technical skills, management/supervisory training, computer skills training, safety training, and on-the-job training.

**Amount of Certificates:** \$75,000

Jobs To Be Created:	Number:	Average Salary:
Ordinary Credit:	12	\$43,725
Supplemental Credit:	2	<u>\$68,130</u>
Total New Jobs:	14	\$47,211

<b>Total Annual Payroll:</b>	\$660,962
<b>Total Training Funds:</b>	\$58,125
<b>Training Funds/Job:</b>	\$4,151
<b>Length of Diversion:</b>	10 years
<b>Property Taxes (TIF):</b>	None
<b>First Year of Operation:</b>	2013

**RECOMMENDATION**

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President





# BOARD REPORT

To the Board of Directors of  
Des Moines Area Community College

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## AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$255,000** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES (**CONTINENTAL MANUFACTURING CHEMIST, INC. PROJECT #1**) OF THE DES MOINES AREA COMMUNITY COLLEGE.

## BACKGROUND

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

<b>Company Name/Address:</b>	Continental Manufacturing Chemist, Inc. 1501 Blue Sky Blvd. Huxley, IA 50124	
<b>Product/Service:</b>	Manufacture of consumer health products like toothpaste and mouthwash.	
<b>Previous Projects:</b>	There have been no previous projects.	
<b>Nature of Project:</b>	This project will provide for: business specific professional skills, business specific technical skills, management/supervisory training, computer skills training, safety training, customer service and sales skills, training materials, and on-the-job training.	
<b>Amount of Certificates:</b>	\$255,000	
<b>Jobs To Be Created:</b>	<b>Number:</b>	<b>Average Salary:</b>
Ordinary Credit:	35	\$39,461
Supplemental Credit:	5	<u>\$109,999</u>
Total New Jobs:	40	\$48,278

<b>Total Annual Payroll:</b>	\$1,931,117
<b>Total Training Funds:</b>	\$197,356
<b>Training Funds/Job:</b>	\$4,934
<b>Length of Diversion:</b>	10 years
<b>Property Taxes (TIF):</b>	None
<b>First Year of Operation:</b>	1959

### **RECOMMENDATION**

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President



# BOARD REPORT

To the Board of Directors of  
Des Moines Area Community College

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## AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$215,000** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES (**DCI GROUP INC. PROJECT #1**) OF THE DES MOINES AREA COMMUNITY COLLEGE.

## BACKGROUND

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

**Company Name/Address:** DCI GROUP INC.  
220 SE 6<sup>th</sup> St. - Suite 200  
Des Moines, IA 50309

**Product/Service:** Construction management firm.

**Previous Projects:** There has been no previous projects.

**Nature of Project:** This project will provide for: management/supervisory training, business specific technical training; safety training; professional skills training; leadership training and on-the-job training.

**Amount of Certificates:** \$215,000

Jobs To Be Created:	Number:	Average Salary:
Ordinary Credit:	1	\$ 21.63
Supplemental Credit:	11	<u>\$ 44.78</u>
Total New Jobs:	12	\$ 42.85

<b>Total Annual Payroll:</b>	\$ 1,069,473.60
<b>Total Training Funds:</b>	\$ 166,390
<b>Training Funds/Job:</b>	\$ 13,865.83
<b>Length of Diversion:</b>	10 years
<b>Property Taxes (TIF):</b>	None
<b>First Year of Operation:</b>	2011

### **RECOMMENDATION**

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President



# BOARD REPORT

To the Board of Directors of  
Des Moines Area Community College

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## AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$120,000** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES **(INNOVATIVE INJECTION TECHNOLOGIES PROJECT #4)** OF THE DES MOINES AREA COMMUNITY COLLEGE.

## BACKGROUND

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

**Company Name/Address:** Innovative Injection Technologies, Inc  
2360 Grand Ave, W  
West Des Moines, IA 50265

**Product/Service:** Injection Molding

**Previous Projects:** There are 3 previous projects.

**Nature of Project:** This project will provide for: computer software training; business specific technical training; safety training; professional skills training; legal practices in industry training; leadership and supervisory training & OJT.

**Amount of Certificates:** \$120,000

Jobs To Be Created:	Number:	Average Salary:
Ordinary Credit:	28	\$ 15.30
Supplemental Credit:	2	<u>\$ 33.00</u>
Total New Jobs:	30	\$ 16.47

**Total Annual Payroll:** \$ 1,207,520

**Total Training Funds:** \$ 91,397

**Training Funds/Job:** \$ 3046.57

**Length of Diversion:** 10 years

**Property Taxes (TIF):** None

**First Year of Operation:**

**RECOMMENDATION**

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 24-078  
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## **AGENDA ITEM**

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A NEW JOBS TRAINING AGREEMENT UNDER **CHAPTER 260E**, CODE OF IOWA, INSTITUTING PROCEEDINGS FOR TAKING OF ADDITIONAL ACTION FOR THE ISSUANCE OF NEW JOBS TRAINING CERTIFICATES, DIRECTING THE PUBLICATION OF A NOTICE OF INTENTION TO ISSUE NOT TO EXCEED **\$615,000** AGGREGATE PRINCIPAL AMOUNT OF NEW JOBS TRAINING CERTIFICATES (**KLINE ELECTRIC, INC #1**) OF THE DES MOINES AREA COMMUNITY COLLEGE.

## **BACKGROUND**

Chapter 260E, Code of Iowa, provides for new jobs training programs for businesses creating new jobs in Iowa. The company identified below has met state and college criteria and DMACC is prepared to enter into an agreement to provide new jobs training as follows:

**Company Name/Address:** Kline Electric, Inc.  
6355 NE 14<sup>th</sup> Street  
Des Moines, IA 50313

**Product/Service:** Electrical Commercial Wiring

**Previous Projects:** There have been no previous projects.

**Nature of Project:** This project will provide for: computer software training; business specific technical training; safety training; professional skills training; legal practices in industry training; leadership and supervisory training and OJT.

**Amount of Certificates:** \$615,000

<b>Jobs To Be Created:</b>	<b>Number:</b>	<b>Average Salary:</b>
Ordinary Credit:	43	\$ 18.56
Supplemental Credit:	<u>22</u>	<u>\$ 47.33</u>
Total New Jobs:	65	\$ 28.04

<b>Total Annual Payroll:</b>	\$ 3,824,880
<b>Total Training Funds:</b>	\$ 476,625
<b>Training Funds/Job:</b>	\$ 7,333
<b>Length of Diversion:</b>	10 years
<b>Property Taxes (TIF):</b>	None
<b>First Year of Operation:</b>	2004

### **RECOMMENDATION**

The proposed Resolution, Final Training Agreement and Training Plan are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Final Training Agreement for this training project.

Robert J. Denson, President